

# Relay Elementary School's Reopening Information

School Hours: 8:55 AM – 3:40 PM (Doors open at 8:40 AM)

Dismissal begins at 3:25 PM each day

**Introductory statement:** Relay Elementary School is excited to offer students the opportunity for Hybrid Instruction. We are committed to a safe return for students as outlined below in our reopening plan.

<p><b>Arrival &amp; Dismissal Procedures:</b></p> <ul style="list-style-type: none"><li>• Walkers will report to the main entrance of the school. Please wait across the crosswalk from the main entrance until doors open at 8:40 AM.</li><li>• A staff member will greet students and walk them to class.</li><li>• Car Riders will exit the cars at 8:40 AM and proceed to the classroom.</li><li>• Bus Riders will be entering through the bus loop doors and proceed to their classrooms.</li></ul>	<p><b>Face Covering:</b></p> <ul style="list-style-type: none"><li>• Face coverings are required for all persons in a BCPS facility or vehicle as well as on BCPS property. Face coverings are required during transportation to/from school on a bus as well as outdoors on campuses.</li><li>• Each school, office, and school bus will have a supply of disposable face coverings for students and employees who forget their face covering or whose face covering becomes soiled or damaged.</li></ul>
<p><b>Screening &amp; Stay Home When Appropriate:</b></p> <ul style="list-style-type: none"><li>• All employees and students are expected to screen themselves daily for symptoms of COVID-19.</li><li>• <b>Remain home</b> if you have symptoms, confirmed COVID-19 illness, had recent contact with a person with COVID-19 and/or awaiting test results.</li><li>• Parents will receive a screening checklist and magnet with the screening practices.</li></ul>	<p><b>Social Distancing:</b></p> <ul style="list-style-type: none"><li>• Classroom furniture is arranged to provide 6-foot separation between students, when possible.</li><li>• Reduce gathering of students in any area – refer to changes in arrival and dismissal procedures and movement in the hallways.</li></ul>
<p><b>Hand Hygiene:</b></p> <ul style="list-style-type: none"><li>• Times for handwashing or use of hand sanitizer to include before and after meals, upon arrival to schools' offices and home, before and after use of any shared items, after use of the restroom, after sneezing/coughing and other time hands are contaminated.</li></ul>	<p><b>Breakfast &amp; Lunch:</b></p> <ul style="list-style-type: none"><li>• Students will be able to take a Grab and Go breakfast as they enter in the mornings. There will be two stations, one at the bus loop for bus riders and one at the main entrance for walkers and car riders.</li><li>• Prek-2 students will eat lunch in the cafeteria each day with handwashing before and after lunch.</li><li>• Students will pick-up lunch in the serving line when they enter the cafeteria before proceeding to their assigned seat.</li></ul>
<p><b>Supplies &amp; Devices:</b></p> <ul style="list-style-type: none"><li>• Students should bring their fully charged BCPS device to and from school each day – with the charger.</li><li>• Students should not bring personal computers or tablets.</li><li>• All students will have an individual bin at their desk for school supplies.</li><li>• The school will provide the needed supplies for classroom use.</li></ul>	<p><b>Visitors:</b></p> <ul style="list-style-type: none"><li>• To visit a BCPS school, visitors must have an appointment.</li><li>• Visits will be conducted remotely or outside, whenever possible.</li><li>• If an indoor visit is required, visitors will be required to wear a face coverings and practice social distancing.</li><li>• The number of people admitted to the building will be limited.</li></ul>